

# **CHESHIRE EAST COUNCIL**

Minutes of a meeting of the **Licensing Committee**  
held on Monday, 6th November, 2017 at Committee Suite 1,2 & 3, Westfields,  
Middlewich Road, Sandbach CW11 1HZ

## **PRESENT**

Councillor D Bebbington (Vice-Chairman, in the Chair)

Councillors Rhoda Bailey, E Brooks, C Chapman, S Edgar (for Cllr Davies),  
A Harewood, O Hunter, M Parsons, L Smetham, M Warren, M J Weatherill  
and J Wray

## **OFFICERS PRESENT**

Kim Evans, Licensing Team Leader  
Aoife Ryan, Lawyer  
Julie Zientek, Democratic Services Officer

### **1 APOLOGIES FOR ABSENCE**

Apologies were received from Councillors S Davies, B Dooley, I Faseyi  
and G Wait.

### **2 DECLARATIONS OF INTEREST**

There were no declarations of interest.

### **3 PUBLIC SPEAKING TIME/OPEN SESSION**

There were no members of the public present.

### **4 MINUTES OF PREVIOUS MEETING**

RESOLVED – That the minutes of the meeting held on 6 March 2017 be  
approved as a correct record and signed by the Chairman.

### **5 MINUTES OF LICENSING SUB-COMMITTEES**

RESOLVED – That the minutes of the following meetings be received:

(a) Licensing Act Sub-Committee meetings held on:

10 April 2017  
19 April 2017  
24 April 2017  
8 May 2017  
10 May 2017  
15 May 2017

23 June 2017  
3 July 2017  
2 August 2017

(b) General Licensing Sub-Committee meetings held on:

24 February 2017  
10 March 2017  
30 March 2017  
13 April 2017  
30 June 2017  
18 July 2017  
24 August 2017  
19 September 2017

## **6 REVIEW OF LICENSING FEES AND CHARGES**

The Committee considered a report seeking approval to increase the licensing fees and charges for the issuing and renewal of licenses, consents and permits issued by the Licensing Team with effect from January 2018.

A number of fees were set by statute or regulations, while others could be set by Local Authorities in order to cover the cost of administration, compliance and some elements of enforcement. Where the Council had the discretion to set fees, they were subject to review. Fees had remained at current levels for several years due to efficiency savings that had alleviated most budgetary pressures. However, efficiency savings had now been maximised and an increase in certain fees was required as a result of annual increases in staffing costs.

### **RESOLVED**

- (a) That the fees payable as set out in appendix A to the report be confirmed.
- (b) That the Licensing Team Leader be authorised to publish the Hackney Carriage and Private Hire Licensing fees in accordance with the relevant legislative provisions.
- (c) That authority be delegated to the Director of Planning and Sustainable Development to consider any objections received and determine the final fees payable, in consultation with the Chairman of the Licensing Committee.

## **7 DETAILS OF LICENSED VEHICLES SUSPENDED**

The Committee considered a report regarding licensed vehicles that had been suspended by Licensing Officers during the period 1 January 2017 to 30 September 2017.

The Council's Scheme of Delegation made provision for officers to suspend vehicles in certain circumstances, including where vehicles were in breach of a Council condition, a breach of legislation or byelaws, accident damage, and where the vehicle was not fit for use. Details of vehicles suspended by officers were periodically reported to the Licensing Committee.

RESOLVED – That the licensed vehicles suspended by Licensing Officers for the period 1 January 2017 to 30 September 2017, as set out in appendix 1 to the report, be noted.

The meeting commenced at 2.00 pm and concluded at 2.20 pm

Councillor D Bebbington (Vice-Chairman, in the Chair)